**Northwest Louisiana Human Service District (NLHSD)**

**Meeting Minutes for**

**Monday, December 15, 2014 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

**Call to order:** The meeting was called to order by Chairperson Fowler at 5:30.

**Invocation:** Vice Chairperson Jones gave the invocation.

**Pledge of Allegiance:** The pledge was recited by all.

**Welcome:** Chairperson Fowler welcomed all to the meeting and wished all a happy holiday.

**Roll Call:** Quorum Present

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| Bienville-Randy McKinney Excused | Bossier-Jeanette Edmiston Excused | Caddo-Njeri Camara | Claiborne-Derrick Frazier Excused |
| DeSoto-Fred Jones  Present | Natchitoches-Sandy Wiggins  Present | Red River-Wanda Brock  Present | Sabine-Marcelle Slaughter  Excused |
| Webster-Ora Rice  Present | Gov.-Deanna Fowler  Present | Gov.-Barbara Marshall  Present | Gov.-Chris Nolen  Present |
| Staff ED-D. Efferson Present |  |  |  |
| Guests-  Duane Ebarb LACAN |  |  |  |

**Approval of Agenda:** Camara moved to approve the agenda as printed with a second by Brock. The motion carried.

**Approval of the Minutes:** Brock moved to approve the minutes as printed with a second by Camara. The motion carried.

**Guest and Public Comments:** Mr. Ebarb discussed LACAN’s efforts to inform our local legislative delegation of 4 Senators and 11 Congressmenof their needs by hosting a Legislative Breakfast on January 13th at the Bossier Instructional Center.

**Agenda Items for Discussion/Action**

**New Business**

1.      **Executive Limitations – Official Executive Director Report on File with the Secretary and**

**available for public inspection.** Brock moved to accept the ED report as in compliance with a second by Jones. The motion carried.

a. **Communication and Support to the Board Page** 14

b**. Financial Condition & Activities Page 7**

The ED’s presentation of the current financial status indicated there may need to be cuts due to the state’s budget problems. Camara recommended to the chair to look into grants and other funding sources to help fill in any gaps that might be incurred. The ED stated he has two staff working on it. He also stated that Bayou Health forces the integration of primary care and behavioral health. Wraparound services would be created through a centralized provider.

**c*. Status Update on NLHSD Strategic Plan Selected Initiatives***

**d. Asset Protection Page 12**

2. **Governance Process**

1. **Board Monitoring Summary Report of November 2014:** The summary report was reviewed by the board.

3**. Board Business**

1. **Consideration of DHH Contract/AIP Document:** The ED stated that there was nothing harmful in the contract and he asked for the Board’s approval. Jones moved to approve the contract with Camara seconding the motion. The motion carried.

**4. Old Business**

1. **Committee Report on Review of Bylaws re: attendance issues:** Committee chairperson Rice asked to defer the report until the January meeting. Jones moved to defer the report with a second by Camara. The motion carried.
2. **Orientation of New Board Members/Mentors:** The new board members met at 3:00 prior to the board meeting to begin orientation training. The training will continue next month as well. Fowler asked that Tina Rivera provide a financial presentation and Wendy Goad and Sharon Doyle to present on service packages for future training.
3. **Report on the Policy Governance Model Seminar Presented by Miriam Carver by Chairman Fowler and Secretary Nolen:** Nolen briefly addressed the role of the CGO (Chief Governing Officer)-the Chairperson of the Board. The CGO sees to it that the Board meets its responsibilities. The Chair reports to the Board. The CEO (Chief Executive Officer)-Mr. Efferson reports to the Board not the individual board members. There is only one voice for the board. The Board has its arms around the entire organization and doesn’t have its fingers in it.

Fowler asked that each board member develop at least two Stakeholder questions. Rice stated that each of the board members needs to go back to their parish authorities to inform them and ask them what they need.

1. **December Board Compliance Monitoring Tool Completion. :** The tool was completed and submitted to Chairperson Fowler.

**Announcements/Acknowledgements:**

**Next Proposed Meeting Date: To be discussed, since Monday, January 19, 2015 is a holiday:** Since the 19th is a Federal holiday, the board decided to move the January meeting to Tuesday, January 20th at 5:30. With a motion by Jones and a second by Camara the motion carried. The new board members will meet with Chair Fowler at 2924 Knight Street office prior to the meeting at 3:00 pm for additional orientation.

**Adjournment:** The meeting was adjourned at 7:00 pm with a motion by Jones and a second by Camara. The motion carried.